



## Instructions for updating your profile on [ghsmustangfootball.org](http://ghsmustangfootball.org)

It is important that we have your most current contact information so we can make sure you are informed as we start the 2009 season. Our booster club website is a great source for daily updates and schedules but occasionally we need to contact you immediately so we encourage you to update your athlete's profile online.

Follow the following steps on our site:

1. The link to the update profile is located in the **PLAYERS** dropdown menu or you can follow this link:  
<http://www.ghsmustangfootball.org/ProfileAdmin.asp>
2. Use the dropdown to find your athletes name; the names are in alpha order by last name. Select Name.
3. Click on **NEXT** button to enter password
4. The password is available by emailing Javier at [javier\\_ybarra@verizon.net](mailto:javier_ybarra@verizon.net) Please keep private.
5. Once you enter the password and click on the NEXT button you will be presented with the entry screen as follows.

Player Administration - [DISPLAY] - Windows Internet Explorer

http://www.ghsmustangfootball.org/Profil

File Edit View Favorites Tools Help

Web Search Bookmarks Settings Mail

Player Administration - [DISPLAY]

**PROFILE ADMINISTRATION**

Please edit information as needed, please follow formats required:

**PLAYER INFORMATION**

Christian Ybarra

Jersey#:  Position(s): Def:  Off:

Address:

City/ST/ZIP:

Home Phone:

Cell:

Email:

**PLAYER'S DAD INFORMATION**

First Name:

Last Name:

Cell:

Email:

**PLAYER'S MOM INFORMATION**

First Name:

Last Name:

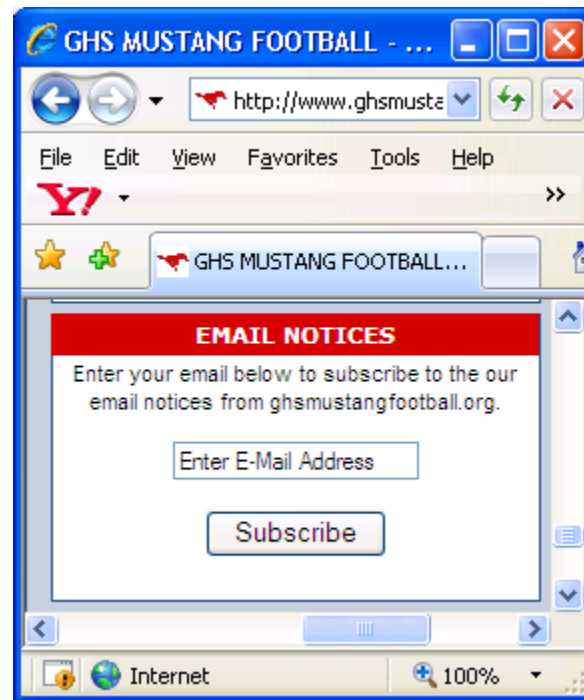
Cell:

Email:

6. As you can see you can update player, individual parent, player position (Offense and Defense) and jersey number. We encourage you update all fields if possible.
7. Once you are done click on **Update Player Information**.

## EMAIL NOTICES

This action does not automatically add you to the mass email system; you must do that individually through the interfaced located on the home page towards the bottom of the page. The box is labeled as **EMAIL NOTICES**.



Place your mouse pointer in the text box and enter your email address, you will get a thank you notice when email address is added or **Subscribe** button is clicked.

## REPORTING ERRORS

Many times errors will occur during data entry so if you detect any errors contact the webmaster at [news@ghsmustangfootball.org](mailto:news@ghsmustangfootball.org) or [webmaster@ghsmustangfootball.org](mailto:webmaster@ghsmustangfootball.org) so we can correct ASAP. This information is used for rosters added to game programs so please verify your data.

Thanks for your support!

GO MUSTANGS!